



**Governance Committee  
Meeting Minutes**

Conference Room 209  
Tuesday ~ September 9, 2014  
3:00 p.m. – 4:00 p.m.

**Committee Members Present:** Mayor Manheimer, Vice Mayor Hunt, Councilman Smith

**Staff/Others Present:** Councilwoman Wisler, Gary Jackson, Paul Fetherston, Dawa Hitch, Maggie Burleson, Jaime Matthews, Cathy Ball, Frank McGowan, Robin Currin, Catherine Hofmann, Jack Cozort

1. Minutes for June 10, 2014 meeting approved – Motion – Councilman Smith, 2<sup>nd</sup> Vice Mayor Hunt
2. Updates:
  - Boards and Commissions Workshop:  
Jaime Matthews gave an update on the proposed process for Boards and Commissions trainings and procedures. Council approved the following:
    - a) Annual Lunch Meeting with Board Chairs
      - Occurs 1 month prior to Council Retreat
      - Discussion of priorities for the upcoming strategic plan
      - Refresher on roles and responsibilities of Boards and Commissions
      - Chairs asked to report back to their Board or Commission with Council Liaison in support role
    - b) Semi-Annual orientation luncheon for new Boards and Commissions Members
      - Occurs tentatively in July and February
      - All new members are required to attend, remaining members encouraged to attend.
  - Mayor's State of the City  
Jaime Matthews gave an update

### 3. New Business

- Legislative Agenda for Long Session  
Paul Fetherston, Alex Carmichael and Jack Cozort gave an update and recommendations for moving forward. The committee requested a report/update at the next Governance meeting. The committee also requested that staff set up meeting with local legislators before approval of the final Agenda at the Council meeting in December or January.
- Council Appointee Annual Reviews – The committee requested moving to an upcoming meeting
- September 30 Community Meeting – meeting will be cancelled.
- 9/23 Council Meeting – Mayor Manheimer will give the report at the 9/23 Council meeting.